

Georgia-Pacific Co-Op Job Description

Manager: Teresa Thomas

Department: CP Business Applications SAP MM/APO

Location: Atlanta, GA030/05

Send Resume to: Keith Gaupp, KDGAUPP@GAPAC.com

Job Description:

Today's job market is very competitive. In order to demonstrate value, you must have relevant job experience, as well as the corporate savvy that comes with such experience.

A Georgia-Pacific student position will help you develop the skills/experience that will put you ahead of the competition. Plus, the co-op opportunity can help you to focus your career objectives, strengthen your resume and improve your interviewing skills. You will be able to add to your network of friends and contacts.

Georgia-Pacific is well known for its excellent co-op program. In Atlanta alone, there are currently over 50 students working at Georgia-Pacific.

You will be provided opportunities to apply your knowledge and skills in a corporate setting gain in-depth exposure and increase your marketability by working on SAP high priority projects. The candidate will be directed in their tasks by senior level employees.

In this specific position, the candidate will be involved in configuration, documentation and testing of enhancements / support to a packaged system. The package is an SAP ERP system.

The candidate will be involved in writing testing scripts, executing quality assurance exercises based on the test scripts. The candidate may be involved in additional technical documentations such as user guides, requirements, technical specifications.

The candidate may also move into another project area that uses a packaged system for Operations Planning.

The position will not involve hands-on programming.

The candidate will be guided in all tasks by a more senior person.

Key Skills:

- Asks questions, digs for answers, has a healthy curiosity (analytical and problem solving skills)
- Organized
- Ability to communicate (written and verbal) to gather information
- Self Starter, highly motivated and quick persistent learner
- Works well in a team environment
- Customer service orientation

Technical Skills:

- Proficient in Microsoft Office products
- Optionally, some classroom experience with SAP systems

Number of hours student would need to work: 20 to 24 hours a week

Date Needed: ASAP

Number of Openings: One